# Help Sheet for HSEB Seminar Rooms

Help desk is located in HSEB Room 3100; 801-213-3522

Seminar Rooms are not equipped with a computer. Please request computer and cable from the Help Desk 48 hours in advance (801-213-3522); you can connect your own laptop to the projector but will need to request cable or bring your own.

Laptop-to-Projector Hookup
Hook the projector cable to the back of your computer and the other end to the wall port labeled **Computer Video**.

Computer Video

Computer Audio
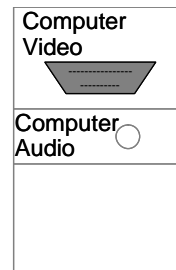
Turn Projector On/Off
Use **Power** button to turn projector on.
Use the **Source** button to select input:
1. **Input A** Computer
2. **Input B**
3. **Input C** Air Shot
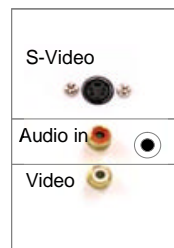4. **S-Video** Auto
5. **Video** Auto

- To see both laptop and projected screen, use the appropriate function key to enable output.
- Use the volume controls to adjust sound
- Turn projector off by pressing the power button twice

Power

Source

Volume

F5
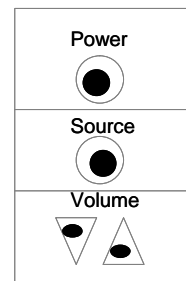
Press **Fn F5** or whatever works

Video/Audio Inputs
Attach the S-Video
Audio
Video

S-Video

Audio in

Video

Screen – manually pull down

Lights are controlled from wall switches
Wall wash
White Board
Dimmer

Furnishings
White boards, tack boards, movable tables and chairs
Window coverings raise and lower manually